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UNITED STATES DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE
Washington 25, D. C.

June 21, 1951

FIELD MEMORANDUM SCS-1135-A
(Supersedes SCS-1135)

Re: Reimbursement policy for certain
services rendered by Beltsville
Cartographic Division

TO ALL RANKING FIELD OFFICERS:

Effective July 1, 1951 only the following work will be furnished by the Cartographic Division at Beltsville without reimbursement:

1. Aerial photographs for new districts as they are organized. In cases where aerial coverage is available, these photographs can be furnished immediately or as soon as they can be obtained from other agencies. In cases where aerial coverage is not available, new flying will be needed. New aerial surveys will continue to be financed from regional funds. Upon completion of the aerial survey, the usual photographs will be furnished without reimbursement.
2. Letterpress stick-up service for the regions.
3. Preparation of land capability maps under the publication policy of the Service.

The following are the major items of work that are usually performed by the Cartographic Division for which reimbursement will be required:

1. All cartographic work including reproductions, illustrations, maps, drafting, etc., done for Washington divisions.
2. All aerial photographs other than those furnished for new districts as they are organized (this includes prints from reflights or replacement of aerial photographs for any reason).
3. Photographic mosaics (if for new districts, deduction will be made from price charged in the amount of the value of aerial photographs that would normally be furnished without charge).
4. Lithographic reproduction of special purpose maps for regions.
5. Control data and maps published by other government agencies where there is a charge to the Service.
6. All miscellaneous service for regional cartographic divisions such as photo-stat work, color separation boards, half tone negatives, color proofs, etc.

All requisitions for reimbursable work must show the appropriation to be charged.

J. H. Bennett
Chief

